

HEELS
By-Laws
October 12, 2016

By-Laws

1. PURPOSE: The Heels organization was created March 29, 1936 for the purpose of recognizing dedicated volunteers for work performed and their commitment to ensure successful continuation of Cheyenne Frontier Days.

2. MEMBERSHIP: Any individual who is at least 21 years of age by the Summer Meeting, has voluntarily worked on any committee or committees for a period of five years minimum, without compensation, may be nominated for active membership.

Special Honorary membership may be bestowed on anyone that the membership considers worthy and has received approval by the Heels Officers as stated in Paragraph 4 Article V.

All members of the General Committee and/or CFD Board of Directors who were formerly Heels will be transferred to inactive non-dues paying status. They will be non-voting members until their assignment on the General Committee or CFD Board of Directors is completed. Members of the General Committee and CFD Board of Directors are invited as guests to all Heels functions. Upon leaving the General Committee and/or CFD Board of Directors, they will be reinstated as Senior Heels. Ex- General Committee members who were not formerly Heels become Buckle Heels with the next incoming class. Ex-Board of Directors who were not elected as Heels prior to their term on the CFD Board of Directors are not eligible to be Buckle Heels.

3. MEMBER IN GOOD STANDING: A member in good standing shall be defined as a current dues paid member. Silver Heels are members in good standing. Members not current as dues paid members shall lose their responsibilities and privileges as defined in Paragraph 5. The exception to Paragraph 5 is an Honorary Heel as defined in Paragraph 4 unless they attend any of the yearly meetings. Then their dues must be current. If a member is an Inactive Heel due to non-payment of dues, to become a member in good standing, the member must pay the current year dues and the one past year dues.

4. CATEGORIES OF MEMBERSHIP: There shall be six (6) categories of membership:

I. Active – which shall be limited to 125 members.

II. Senior Heels – unlimited number – are members transferred from the active membership to this category by Heels Officers after ten years of active membership.

III. Silver Heels – unlimited number – a volunteer with forty (40) or more years of Heels membership in good standing. Payment of membership dues by a Silver Heel is at his or her option.

IV. Buckle Heels – as defined in Paragraph 2 above.

V. Honorary – unlimited number – as defined in Paragraph 2 above to be approved by the Heels Officers and elected by the full majority of the membership present at the Spring meeting.

VI. Inactive – unlimited number – inactive status to be determined by the Heels Officers. Reasons for inactive status include, but are not limited to, non-payment of dues. Inactive Heels are non-voting members.

5. RESPONSIBILITIES AND PRIVILEGES: Heels shall complete all committee assignments as efficiently as possible, always keeping in mind the overall success of Cheyenne Frontier Days.

The members must always conduct themselves in a manner, which will not embarrass Cheyenne Frontier Days, the Heels, or themselves. All members have the privilege of total access to Cheyenne Frontier Days and its functions without discrimination, but always keeping with appropriate rules and good judgment. This means rules of the Heels, Cheyenne Frontier Days, and the P.R.C.A.

Violation or disregard of these basic rules of behavior or misbehaving in any manner, i.e., abuse of the privilege of total access to Frontier Days or action which brings discredit to the Heels, shall be reported in writing to the Leather Heel for appropriate action. Appropriate action may be dismissal or suspension from the Heels if recommended by a majority vote of the members present.

6. OFFICERS, ELECTIONS, VACANCIES, TERM OF OFFICE AND RESPONSIBILITIES:

I. Officers of the Heels must be members in good standing and shall be selected from the Active/Senior membership only.

II. Elected Officers shall be:

Leather Heel.....President

Rubber Heel.....Vice-President

Run-Down Heel.....Secretary-Treasurer

III. Terms of office shall be one year and any officer may only serve two years in any office.

IV. Officer elections shall take place during the Fall meeting of each year. The Leather Heel shall appoint a five (5) member Officer Nominating Committee composed of Active/Senior

Heel members, at the Spring meeting each year. Members on the Officers Nominating Committee shall be limited to service of no more than three consecutive years.

V. Vacancies shall be filled by the remaining officers who will then appoint an eligible replacement to complete the unexpired term.

VI. Annually, the officers will determine the number of new Active Heels to be elected in compliance with Paragraph 4.

VII. Annually, at the Fall Meeting, a written budget shall be submitted by the officers to the Members in good standing for approval.

VIII. The President, or Leather Heel, shall appoint such other committees as determined necessary for the good of the organization.

i. Annually, at the Fall meeting, the President shall appoint an Audit Committee of three members, in good standing, whose duty it shall be to audit the Secretary-Treasurer's accounts at the close of the fiscal year and to report the results to the President. Past Officers cannot be on the Audit Committee until five years after serving as an officer.

IX. All officers shall serve until their replacement has been duly elected by a vote of the membership excluding vacancies as covered in Paragraph 6 V.

7. MEMBERSHIP NOMINATIONS: Eligible individuals may be nominated by any Heel. Nominations for new active members must be submitted to the Nominating Committee by end of work day on the first Friday in March. Annually, the Leather Heel will select from the membership, a member to serve as chairman of the Nominating Committee. The membership of the Nominating Committee will then be made up of one Heel from each committee. This representative will be selected by the Heels of that committee. Terms of the members on the Nominating Committee shall be limited to service of no more than three consecutive years. Total lifetime service of any member to the Nominating Committee shall be limited to no more than three years. The duties of the Heels Nominating Committee will be to select the maximum number of nominees for Heels election as established by the Heels Officers.

These names will be presented in ballot format to the Heels membership for Heels election and membership. Nominees for active membership will be voted on and elected by all categories of membership in good standing as stated in Paragraph 3 of these By-Laws except Honorary Heels present at the Spring Meeting.

I. ELECTION OF NEW MEMBERS: All ballots shall be counted by the Heels Officers, along with three Heels from the Nominating Committee, selected by the Nominating Committee. Those nominees receiving the most votes will be notified by mail. The membership will be notified two working days after the newly elected members have been notified. The Heels Officers will place their ballots in a sealed envelope, only opened in the event of a tie.

8. These By-Laws may be amended at either the regular Spring or Fall meetings provided notice is given 30 days in advance, that a By-Law provision will be considered, and a copy of the provision is included in the notice of said meeting. Notice can be emailed, for members without email a notice will be mailed. A By-Law can only be changed by a two-thirds (2/3) majority vote, on paper ballot, of the members present and entitled to vote at a duly notified and constituted meeting.

THESE BY-LAWS AS AMENDED WERE ADOPTED BY THE MEMBERSHIP ON THIS THE
12th DAY OF October, 2016

LEATHER HEEL: Doug Gale _____

RUBBER HEEL: Dan Kaiser _____

RUN-DOWN HEEL: Cindy Braden _____